

Holy Name School will be holding its Parent-Teacher Conferences via Zoom on Thursday, October 27th, 2022.

Middle School will run 8:45 to 11:45 a.m., as well as the afternoon and evening from 12:30 to 3:30 p.m. and 5:00 to 7:30 p.m. Middle school students will still attend school for the half day and follow an alternative program for the day.

All other grades will schedule conferences from 12:30 to 3:30 p.m. and 5:00 to 7:30 p.m.

All conferences are scheduled for 10 minutes.

**(Middle School will meet as a Team ONE appointment for all teachers together)**

Resource Teacher (Mrs. Tapis) will run 12:30 pm - 4:00 pm

Please sign up for a time ASAP as they go quickly.

**If booking siblings *Do not book back-to-back appointments.***

**Please use the links below to book your slot by 12:00 pm Wednesday, October 26th.**

**Please see steps below for instructions on how to book**

Availability is limited, if there are no times available or if you feel you need more than the allotted time please email your teacher directly to schedule a time for a later date.

Class Name	Appointment Time Slot Link
Pre-Kindergarten (Mrs Barreira)	<a href="#">Pre-Kindergarten Appointment Slots</a>
Kindergarten (Mrs. Piques)	<a href="#">Kindergarten Appointment Slots</a>
Grade 1 (Mrs. Smaldone)	<a href="#">Grade 1 Appointment Slots</a>
Grade 2 (Ms. Sullivan)	<a href="#">Grade 2 Appointment Slots</a>
Grade 3 (Mrs. Remmes)	<a href="#">Grade 3 Appointment Slots</a>
Grade 4 (Mrs. Rogers)	<a href="#">Grade 4 Appointment Slots</a>
Grade 5 (Mrs. Morrison)	<a href="#">Grade 5 Appointment Slots</a>
Resource Teacher (Mrs. Tapis)	<a href="#">Mrs Tapis Appointment Slots</a>
Middle School Team (Mrs. Weldon, Mr. Deschenes, Mr. McDonough, Mrs. Sardinha)	<a href="#">Middle School Team Appointment Slots</a>

## STEPS TO BOOK YOUR APPOINTMENT

- Click on the above link for your child's teacher
- Click on: "Next available appointment slot on October 27th, 2022"
- Please sign up for ONE-time slot to speak to your child's teacher by clicking on an available time that works for you. **(Make sure you are in Eastern Time Zone on your calendar)** *Middle School students with siblings in Middle School also please only book ONE slot as they are extremely limited*
- *When signing up for more than one teacher remember to allow time in between each chosen time slot to log into the next Zoom meeting. **Do not book back-to-back appointments.***
- Once you have clicked on the selected time slot you would like to reserve please make sure to add your name and the student's name.
- Then click SAVE to confirm.
- You will receive an email **(to the email address you used to sign up for the appointment)** confirming the time slot you chose along with the Zoom Link, Meeting ID, and Passcode. If you need to cancel your appointment you can do so from the email confirmation you received by just clicking on NO under "Going" and you will be removed from that time slot.
- Appointment slot availability will close on Wednesday, October 26th at 12:00

Any other questions please contact Michelle Krauzyk at [mkrauzyk@hnsfr.org](mailto:mkrauzyk@hnsfr.org)