

The school does not accept responsibility for any lost or damaged equipment.

### **Homework Policy**

The purpose of homework is for the students to review, enrich, and develop a greater understanding of subject matter introduced in the classroom. Each classroom/subject teacher provides students with his/her own homework policy. Students and parents should familiarize themselves with the classroom homework policy. Students in Grades 6, 7, and 8 may expect a minimum of 1 ½ hours of homework each day. Grades 4 and 5 may expect 45 minutes to an hour of homework per day. Homework allotted to students in the lower grades varies depending on the age and ability. Assigned IXL homework is given in place of Math or ELA homework and is given for a specific period of time – example: 20 minutes.

### **School Property/School Supplies**

Holy Name School belongs to all members of the parish community. It is the responsibility of all students to maintain all property and materials (including desks, chairs, books, etc.) in good condition. **Any abuse of school property/materials will require restitution by the student and/or family.**

**School property includes all land within the perimeter of the school site and all school buildings, structures, facilities, computer networks and system, and school vehicles, whether owned or leased by the diocese, and the site of any school-sponsored activity.**

**Every student is required to have a school bag/backpack; a doctor's note is required for rolling backpacks. Textbooks must be covered at all times.** They must be kept clean and carried in the school bag/backpack. **Lost or damaged books (including library books) must be replaced and paid for by the student.** Each teacher has requirements for supplies; these supplies are listed on our website [www.hnsfr.org](http://www.hnsfr.org) according to the grade, and a copy of the list will be given by the classroom or subject teachers. Art supplies will be required for Grade 1 through Grade 8, and a supply list will be sent home from the Fine Arts teacher, Miss Grace

**Assignment books are mandatory for Grades 2 through Grade 8. We ask that you purchase the required assignment book through the school. The approximate cost for the assignment book is \$4.00. Students will receive the assignment books during the first week of school and payment needs to be returned to the school office in a timely manner, in an envelope marked with the student's full name, grade, "Assignment Book". Students in grades 2 through 8 are expected to write in the assignment book each day recording homework, tests, quizzes and projects.**

### **SCHOOL UNIFORM REQUIREMENT**

**All students are expected to wear the required uniform for their grade level.** The uniform requirement is intended to release the students from the societal influence of fashion; offering them the opportunity to focus on academic objectives and to emphasize the importance of their education. **The school uniform and the student's personal appearance should always be neat and clean reflecting personal and school pride.**

**The school uniform may be purchased through *Donnelly's Uniforms (1-800-498-0045)*.** Periodically during the school year, Holy Name parents host a "uniform swap". These items are stored on racks which are stored in the stage area and are available to parents as needed. Parents are asked to contact Mrs. Chippendale if they wish to look through the available uniforms. A scheduled uniform swap will be noted on the school calendar. Lightly worn and in good condition, outgrown uniforms may be donated to the school, and repurposed for the "swap" at no cost to the parents.

## Elementary (K – 5) Uniform Requirements

### Girl's Uniform

- School plaid jumper – if the jumper falls above the knee tights must be worn – **jumper must not be more than 2 inches above the knee.**
- Navy blue corduroy or chino style pants may be worn
  - No Jean style, “skinny”, legging, or cargo styles are allowed
- Short or long sleeved light yellow uniform blouse, or knit polo, or solid light yellow turtleneck
- Solid navy blue cardigan, v-neck or crewneck sweater, sweater vest with the school logo may be worn during school and must be worn on appropriate field trips.
- Solid navy blue or black knee socks or ankle socks (over the ankle) or navy blue/black tights (not sheer)
  - No white socks
- Solid black, brown, navy or tan shoes/athletic shoes which must be secured with a strap or laces.
  - No slip-on style shoes such as ballet flats and Sperry’s
  - No Moccasins
  - No boots

### Girl's Uniform

(Optional - August through October and May through June)

- School plaid jumper – if the jumper falls above the knee tights must be worn – jumper must not be more than 2 inches above the knee.
- Navy blue walking shorts/skorts, **provided that they fall no higher than 2 inches above the knee**, with knee or ankle socks.
- Short or long sleeved light yellow uniform blouse or knit polo
- Solid navy blue cardigan, v-neck or crewneck sweater, sweater vest with the school logo may be worn during school and must be worn on appropriate field trips.
- Solid black, brown, navy or tan shoes/athletic shoes which must be secured with a strap or laces.
  - No slip-on style shoes such as ballet flats and Sperry’s
  - No Moccasins
  - No boots

### Boy's Uniform

- Navy blue corduroy pants may be worn in addition to chino style pants
  - No jean style, or cargo style with pockets on the leg are allowed
- Short or long sleeved light yellow oxford cloth shirt, or knit polo, or a solid light yellow turtleneck may be worn
  - Shirts must be tucked in at all times
  - Only plain solid white tee shirts are to be worn underneath
- Solid navy blue cardigan, v-neck or crewneck sweater, sweater vest with the school logo may be worn during school and must be worn on appropriate field trips.
- Solid navy blue or black socks
  - No white socks
- **Solid** black, brown, navy, or tan shoes/athletic shoes
  - No shoes with patterns/designs/Sperry style

## **Boy's Uniform**

(Optional - August through October and May through June)

- Navy blue chino style pants, or navy blue walking shorts
  - No jean style, or cargo style with pockets on the leg are allowed
- Short or long sleeved light yellow oxford cloth shirt, or knit polo may be worn
  - Shirts must be tucked in at all times
- Solid navy blue cardigan, v-neck or crewneck sweater, sweater vest with the school logo may be worn during school and must be worn on appropriate field trips.

## **Middle School (6-8) Uniform Requirements**

### **Girl's Uniform**

- School plaid skirt – if the skirt falls above the knee tights must be worn – **skirt must not be more than 2 inches above the knee.**
- Navy blue corduroy or chino style pants may be worn
  - No Jean style, “skinny”, leggings, or cargo styles are allowed
- Short or long sleeved light yellow uniform blouse, or knit polo, or solid light yellow turtleneck
- Solid navy blue cardigan, v-neck or crewneck sweater, sweater vest with the school logo may be worn during school and must be worn on appropriate field trips. No sweatshirts worn with school uniform
- Solid navy blue or black knee socks or navy blue/black tights (not sheer)
- **Solid** black, brown, navy, or tan shoes/slip-on ballet style shoes/athletic shoes
  - No shoes with patterns/designs
  - No Moccasins
  - No boots

### **Girl's Uniform**

(Optional - August through October and May through June)

- School plaid skirt – if the skirt falls above the knee tights must be worn – skirt must not be more than 2 inches above the knee.
  - Skirts must be worn at the waistline, and not “rolled” on the hips
- Navy blue walking shorts/skorts, **provided that they fall no higher than 2 inches above the knee**, with knee or ankle socks.
- Light yellow short or long sleeved oxford cloth shirt or knit polo
  - Shirts must be tucked in at all times
- Solid navy blue cardigan, v-neck or crewneck sweater, sweater vest with the school logo may be worn during school and must be worn on appropriate field trips.

### **Boy's Uniform Requirement**

- Navy blue corduroy pants may be worn in addition to chino style
  - No jean style, or cargo style with pockets on the leg are allowed
- A solid light yellow oxford cloth shirt
- A solid navy blue tie
- Solid navy blue cardigan, v-neck or crewneck sweater, sweater vest with the school logo may be worn during school and must be worn on appropriate field trips.

- Solid navy blue or black socks
  - No white socks
- **Solid** black, brown, navy, or tan shoes/athletic shoes
  - No shoes with patterns/designs/Sperry style

### **Boy's Uniform**

(Optional - August through October and May through June)

- Navy blue chino style pants, or navy blue walking shorts
  - No jean style, or cargo style with pockets on the leg are allowed
- Short or long sleeved light yellow oxford cloth shirt or knit polo
  - Shirts must be tucked in at all times
  - Only plain solid white tee shirts are to be worn underneath
- Solid navy blue cardigan, v-neck or crewneck sweater, sweater vest with the school logo may be worn during school and must be worn on appropriate field trips.

### **PRE-KINDERGARTEN UNIFORM REQUIREMENT**

All Pre-Kindergarten students are required to wear the authorized Holy Name School gym uniform every day, except for scheduled “*Birthday Dress-Up*” days noted on the school’s monthly calendar.

### **SCHOOL GYM UNIFORM REQUIREMENT**

A gym uniform requirement is implemented on scheduled gym days. Different grades will have different gym days. Students will be informed of their grade’s scheduled gym day at the beginning of the school year. **If a student is going to be out of a gym uniform, a note from a parent/guardian explaining why is required.**

### **All Holy Name school students, male or female, have the same gym uniform requirement:**

- A navy blue short or long sleeved crewneck tee shirt with the school emblem
- A prior fundraiser, tie-dyed tee shirt with the school emblem
  - No other shirt should be seen under the uniform shirt
- Navy blue sweat shorts or long sweat pants with the school emblem
  - Gym pants are to worn at the waistline and not on the hips
  - Pants should not hang down and drag under the sneaker
- Sneakers and solid white, navy or black socks are worn on gym days
  - **White socks are for gym days only**
- Either a solid navy blue or gray crewneck, zippered, or hooded sweatshirt with or without the school emblem may be worn over the tee shirt – this is only allowed on the students' gym day.

### **SCHOOL DRESS UNIFORM RESTRICTIONS** **(APPLIES TO ALL GRADES)**

### **Restrictions:**

- No fad hairstyles
- No primary colored hair or streaks
- No buzzed designs
- No hair covering eyes

- No hair touching shoulders for boys (ethnic exceptions)
- No Gel or Press-on Nails
- No makeup
- No cologne, perfume or body spray
- No boots
- No smart watches
  - During inclement weather, boots may be worn to and from school; however, uniform shoes are required during school.

**Adornments -No additional adornments to the uniform will be allowed with the exception of the following:**

- Clear nail polish for girls only
- Small stud earrings for girls only
- **One** religious bracelet and/or necklace
- **One** charitable cause bracelet
- Girls are allowed to wear headbands – in school colors (yellow, navy blue, black or uniform plaid)

**\*\*Medical and cultural exceptions are made where appropriate.**

**\*The Administration reserves the right to restrict any fad or fashion trend that will potentially distract from the learning environment, deviate from our school uniform requirement, or pose a safety risk. In such a case, parents will be notified to rectify the situation.**

**Students in Kindergarten through Grade 8 will have their uniforms checked by their homeroom teachers.** If a student is in violation of the school uniform dress code, a written notification will be sent home so that the necessary corrections can be made; this notification needs to be signed by the parent/guardian and returned to school the next school day. **If the required adjustments are not corrected, additional consequences will follow as needed.**

#### **BIRTHDAY DRESS UP DAYS AND SCHOOL DANCE CLOTHING RESTRICTIONS**

- No flip-flops
- No t-shirts with offensive language and/or pictures
- No tank or halter tops
- No clothing or shorts that are too tight; this includes leggings, yoga pants and *Spandex*
- No shorts, skorts, skirts, or dresses that are too short (do not reach fingertips when arms are down by sides)
- No oversized, baggy clothing
- No clothing with holes or rips
- No camouflage clothing
- No shirts that expose any part of the stomach
- No low riding pants or shirts

#### **STUDENT CONDUCT**

Please remember that each child is a student of Holy Name School at all times. A student, who engages in conduct, whether inside or outside the school that is detrimental to the reputation of the school, may be disciplined by school officials. This may include inappropriate internet behavior which targets another student's reputation or well-being. The school's harassment regulations are grounded in the belief that all persons have a right to be treated with dignity. This shall include sexual harassment, which can be defined as "conduct containing sexual suggestions that would be offensive to a reasonable person." All allegations of sexual harassment will be taken seriously and promptly investigated while maintaining the confidentiality of both the alleged victim and the alleged perpetrator.